



Doon International School

Batergam-Gulgam Road, Kupwara, Jammu and Kashmir (193222)

Phone:9469304304, 01955295551

File no.:- Disk-547

Date:- 18/08/2026

Subject:- Constitution of Internal Complaint Committee (ICC) UNDER Sexual Harassment of Women at workplace (prevention, prohibition and Redressal) Act, 2013.

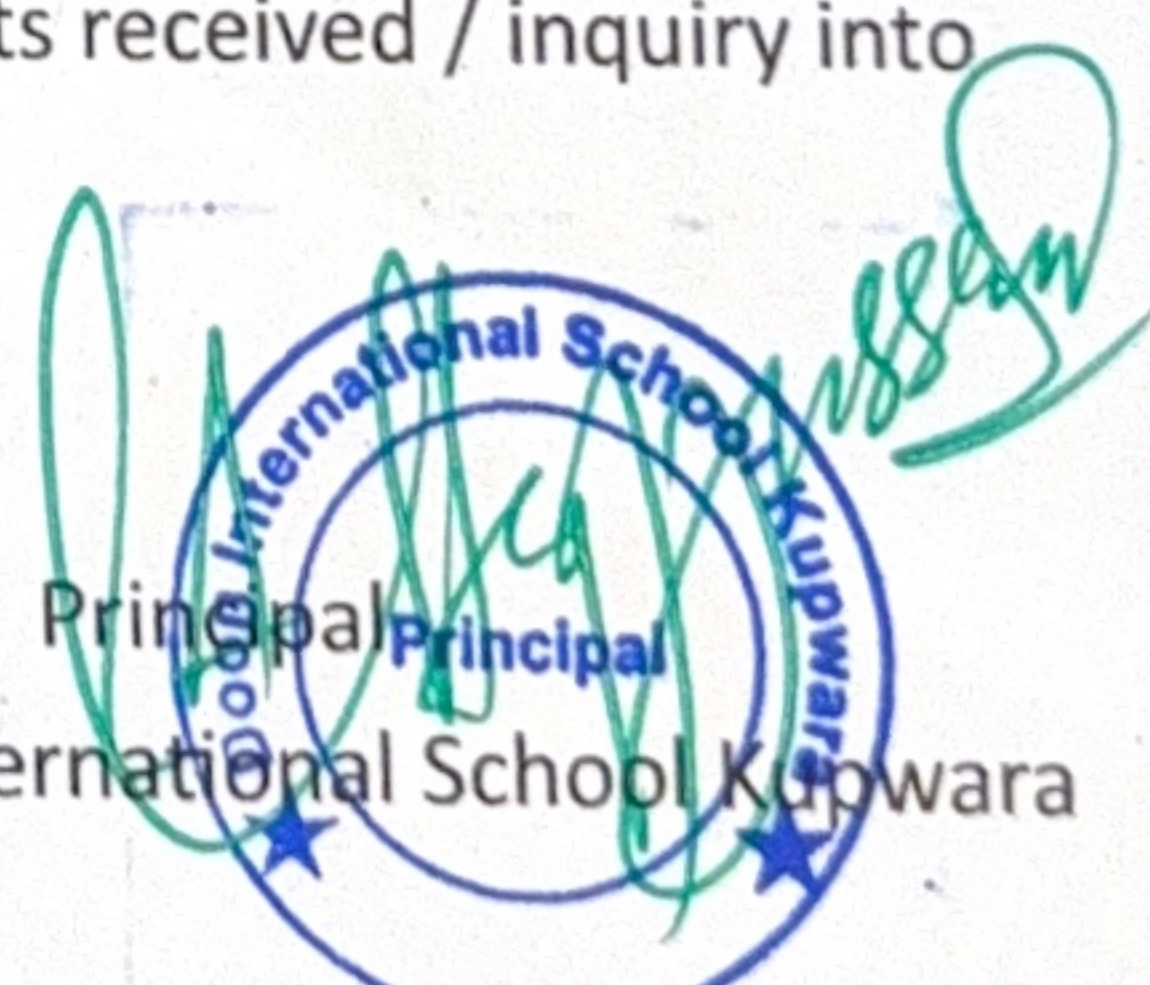
An Internal Complaints committee comprising of the following members to register, enquire into the dispose on the complaints received, if any regarding sexual harassment at workplace against female member/girl students of this Institution under the supervision of undersigned under sexual Harassment of women at workplace (Prevention, Prohabitation and Rederessa) Act, 2013.

Sno.	Name of the Official	Designation
01.	ISHRAT RAFIQ	PRINCIPAL (HEAD Member)
02.	KULSOM SIDEEQ	EDUCATOR (Member)
03.	ASMA MUSHTAQ	EDUCATOR (Member)
04.	BILQUEES AKTHER	EDUCATOR (Member)
05.	HAFSA SAFDAR	STUDENT (Member)
06.	HADIQA	STUDENT (Member)
07.	MIR ZAINAB	STUDENT (Member)
08.	MIFTA-UL-HUDA	STUDENT (Member)

The Committee shall submit

01. Its report on each complaint received by it regarding sexual harassment against women employee(S)/ girl student (S) of this institution to the undersigned for consideration within a period of 10 days from the date of completion of inquiry, and
02. Quarterly / annual report about the total number of complaints received / inquiry into the action taken on the same.

The committee shall meet as often as may b required.


Principal
Doon International School Kupwara

Copy of the :

1. Zonal Educational Officer Zone Kupwara for favour of information
2. Chairman DIS Kupwara for favour of information
3. Concerned for information and compliance
4. Incharge IT section DIS Kupwara for publication and record